

NOTICE

All the teachers are hereby informed that an IQAC meeting is schedule on Wednesday, 21st June 2023 at 2:00 p.m. in the meeting room.

All the teachers are required to attend the meeting.

IQAC Coordinator

Officiating Principal Diamond College of Commerce & Science



Meeting Notice

The Internal Quality Assurance Cell meeting of our institute is being conducted on Wednesday, 21st June 2023 at 2:00 p.m. in the meeting room.

The institute has constituted an IQAC committee as per the NAAC guidelines.

Following is the composition of the IQAC members

S.No	Member Present	Designation
1	Mr. Fazle Mobin Siddiqui	Managing Director / Secretary
2	Mr. Zafar Ahmed Khan	Trustee / Member
3	Mrs. Samiha Baig	Principal
4	Dr. Uzma Tasneem Sheikh	Coordinator
5	Miss Aafreen Nazhat	HOD, Dept. Of BCOM(CA)
6	Dr. Shazia Waheed khan	HOD, Dept. Of BBA
7	Miss Sara Nighat	Assistant Prof
8	Mr. Krishna Prasad Pal	Assistant Prof
9	Miss Sabiha Habib Sheikh	Assistant Prof
10	Mr. Sohail Anees Iqbal	Alumni
11	Mr. Yusuf Khan	Clerk
12	Mr. Shahabuddin Chaudhry	Accountant

Agenda of the Meeting

- To confirm the minutes of last meeting held on 14th February 2023
- Review of NAAC work.
- To submit SSR report after approval of IIQA.

Attendance at the meeting

Date: 21st June 2023

Time: 2:00 p.m.

S.No	Member Present	Signature
1	Mr. Fazle Mobin Siddiqui	Ametican
2	Mr. Zafar Ahmed Khan	200
3	Mrs. Samiha Baig	Mayo
4	Dr. Uzma Tasneem Sheikh	NP/
5	Miss Aafreen Nazhat	theen
6	Dr. Shazia Waheed khan	gwiak:
7	Miss Sara Nighat	(ZZ
8	Mr. Krishna Prasad Pal	of lest
9	Miss Sabiha Habib Sheikh	Sur
10	Mr. Sohail Anees Iqbal	8 Min
11	Mr. Yusuf Khan	gusub Gochondang.
12	Mr. Shahabuddin Chaudhry	Sochoudary.

Began by welcoming all participants emphasizing that the purpose of this meeting is to discuss ways to enhance our processes and outcomes.

To confirm the minutes of last meeting

Coordinator read the minutes of previous meeting and it was confirmed unanimously.

• Review of the NAAC work.

Review of NAAC work was done as per criteria and IQAC cell was satisfied with the status of NAAC work. IQAC cell has suggested modifications to improve the qualitative aspects of the work.

Submission of SSR report after approval by IIQA.

After thorough discussion, it was agreed that the SSR report will be submitted to the NAAC portal promptly following its approval by the IIQA.

Omerbin Director

Principal

IQAC Coordinator

DIRECTOR AS 30 HIS

Officiating Principal Diamond College of Commerce & Science

Recognized by Govt, of Maharashtra

DIAMOND COLLEGE OF COMMERCE & SCIENCE

AFFILIATED TO : R.T.M. NAGPUR UNIVERSITY

Managed by : Diamond Charitable & Educational Trust, NAGPUR.

President

ZAFAR AHMED KHAN Cell: 9326517011



Secretary
FAZLE MOBIN SIDDIQUI
Cell: 9823083481

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~dd. : Opp. Eld G	h Ground, Jafar Nagar, NAGPUR - 440013 Ph. : 0712-2592079
	Website: www.diamondcollegenagpur.com
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NOTICE

All the teachers are hereby informed that an IQAC meeting is schedule on 27th September 2023 at 2:00 p.m. in the meeting room.

All the teachers are required to attend the meeting.

Principal

IQAC Coordinator

Officiating Principal
Diamond College of
Commerce & Science



Meeting Notice

The Internal Quality Assurance Cell meeting of our institute is being conducted on Wednesday, 27th September 2023 at 2:00 p.m. in the meeting room.

The institute has constituted an IQAC committee as per the NAAC guidelines.

Following is the composition of the IQAC members

S.No	Member Present	Designation
1	Mr. Fazle Mobin Siddiqui	Director
2	Mr. Zafar Ahmed Khan	Trustee ,Member
3	Mrs. Samiha Baig	Principal
4	Dr. Uzma Tasneem Sheikh	Coordinator
5	Miss Aafreen Nazhat	HOD, Dept. Of BCOM(CA)
6	Dr. Shazia Waheed khan	HOD, Dept. Of BBA
7	Miss Sara Nighat	Assistant Prof
8	Mr. Krishna prasad Pal	Assistant Prof
9	Miss Sabiha Habib Sheikh	Assistant Prof
10	Mr. Sohail Anees Iqbal	Alumni
11	Mr. Yusuf Khan	Clerk
12	Mr. Shahabuddin Chaudhry	Accountant

Agenda of the Meeting

- To confirm the minutes of last meeting held on 21st June 2023
- Review the work to submit SSR report

Attendance at the meeting

Date: 27th September 2023

Time: 2:00 p.m.

S.No	Member Present	Signature
1	Mr. Fazle Mobin Siddiqui	amshir
2	Mr. Zafar Ahmed Khan	800
3	Mrs. Samiha Baig	(James)
4	Dr. Uzma Tasneem Sheikh	J. Dr.
5	Miss Aafreen Nazhat	dheen
6	Dr. Shazia Waheed khan	Shoetok
7	Miss Sara Nighat	Bha
8	Mr. Krishna prasad Pal	OUL
9	Miss Sabiha Habib Sheikh	
10	Mr. Sohail Anees Iqbal	Bui
11	Mr. Yusuf Khan	yusuf
12	Mr. Shahabuddin Chaudhry	Cound

Begin by welcoming all participants and explain that this meeting is about making things better.

• To confirm the minutes of last meeting

Coordinator read the minutes of previous meeting and it was confirmed unanimously.

• Review the work to submit SSR report

Ensured that the SSR report adheres to the established guidelines and requirements.

Discussed any areas where adjustments are needed to meet compliance.

Discussed the communication plan for updates, feedback, and coordination among team members.

Principal

Officiating Principal Diamond College of Commerce & Science

IQAC Coordinator Diamond College of Commerce & Science Nagpur

IQAC Coordinator

Recognized by Govt. of Maharashtra

DIAMOND COLLEGE OF COMMERCE & SCIENCE

AFFILIATED TO: R.T.M. NAGPUR UNIVERSITY

Managed by : Diamond Charitable & Educational Trust, NAGPUR.

President

ZAFAR AHMED KHAN Cell: 9326517011



Secretary
FAZLEMOBIN SIDDIQUI
Cell: 9823083481

-	A OPUR		
	Add.: Opp. Eld Gah Ground, Jafar Nagar, NAGPUR - 440013 Ph.: 0712-	2592079	
	Website: www.diamondcollegenagpur.com		
Ref.No			

NOTICE

All the teachers are hereby informed that an IQAC meeting is schedule on 6th November 2023 at 2:00 p.m. in the meeting room.

All the teachers are required to attend the meeting.

Principal

IQAC Coordinator

Officiating Principal
Diamond College of
Commerce & Science



Meeting Notice

The Internal Quality Assurance Cell meeting of our institute is being conducted on Wednesday, 6th November 2023 at 2:00 p.m. in the meeting room.

The institute has constituted an IQAC committee as per the NAAC guidelines.

Following is the composition of the IQAC members

S.No	Member Present	Designation
1	Mr. Fazle Mobin Siddiqui	Director
2	Mr. Zafar Ahmed Khan	Trustee ,Member
3	Mrs. Samiha Baig	Principal
4	Dr. Uzma Tasneem Sheikh	Coordinator
5	Miss Aafreen Nazhat	HOD, Dept. Of BCOM(CA)
6	Dr. Shazia Waheed khan	HOD, Dept. Of BBA
7	Miss Sara Nighat	Assistant Prof
8	Mr. Krishna prasad Pal	Assistant Prof
9	Miss Sabiha Habib Sheikh	Assistant Prof
10	Mr. Sohail Anees Iqbal	Alumni
11	Mr. Yusuf Khan	Clerk
12	Mr. Shahabuddin Chaudhry	Accountant

Agenda of the Meeting

• To confirm the minutes of last meeting held on 21st June 2023

• Discuss on further change of SSR

Attendance at the meeting

Date: 6th November 2023

Time: 2:00 p.m.

S.No	Member Present	Signature
1	Mr. Fazle Mobin Siddiqui	drustur
2	Mr. Zafar Ahmed Khan	The same
3	Mrs. Samiha Baig	(Days)
4	Dr. Uzma Tasneem Sheikh	Tr
5	Miss Aafreen Nazhat	Afreen Grovetails.
6	Dr. Shazia Waheed khan	Grovetails,
7	Miss Sara Nighat	(Bhz)
8	Mr. Krishna prasad Pal	radi
9	Miss Sabiha Habib Sheikh	Cathal
10	Mr. Sohail Anees Iqbal	E Bui
11	Mr. Yusuf Khan	gusus
12	Mr. Shahabuddin Chaudhry	Just 600

Begin by welcoming all participants and explain that this meeting is about making things better.

• To confirm the minutes of last meeting

Coordinator read the minutes of previous meeting and it was confirmed unanimously.

Discuss on additional change of SSR

In the meeting it was ensured that the SSR report meets the set guidelines and requirements. The meeting also discussed what worked well and where there was room for improvement. Further feedback from the team on the effectiveness of these changes.

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Officiating Principal
Diamond College of
Commerce & Science

IQAC Coordinator

Recognized by Govt. of Maharashtra

MMERCE & SCIENCE

AFFILIATED TO : R.T.M. NAGPUR UNIVERSITY

Managed by : Diamond Charitable & Educational Trust, NAGPUR.

President

ZAFAR AHMED KHAN Cell: 9326517011



Secretary FAZLE MOBIN SIDDIQUI Cell: 9823083481

	740,00
	Add. : Opp. Eld Gah Ground, Jafar Nagar, NAGPUR - 440013 Ph. : 0712-2592079
-	Website: www.diamondcollegenagpur.com
Ref. No.	Date:

NOTICE

All the teachers are hereby informed that an IQAC meeting is schedule on 28th December 2023 at 2:00 p.m. in the meeting room.

All the teachers are required to attend the meeting.

Officiating Principa: Diamond College of Commerce & Science



Meeting Notice

The Internal Quality Assurance Cell meeting of our institute is being conducted on Monday, 28th December 2023 at 2:00 p.m. in the meeting room.

The institute has constituted an IQAC committee as per the NAAC guidelines.

Following is the composition of the IQAC members

S.No	Member Present	Designation
1	Mr. Fazle Mobin Siddiqui	Director
2	Mr. Zafar Ahmed Khan	Trustee ,Member
3	Mrs. Samiha Baig	Principal
4	Dr. Uzma Tasneem Sheikh	Coordinator
5	Miss Aafreen Nazhat	HOD, Dept. Of BCOM(CA)
6	Dr. Shazia Waheed khan	HOD, Dept. Of BBA
7	Miss Sara Nighat	Assistant Prof
8	Mr. Krishna prasad Pal	Assistant Prof
9	Miss Sabiha Habib Sheikh	Assistant Prof
10	Mr. Sohail Anees Iqbal	Alumni
11	Mr. Yusuf Khan	Clerk
12	Mr. Shahabuddin Chaudhry	Accountant

All the concerned are requested to make it convenient to attend the meeting.

Agenda of the Meeting

- To confirm the minutes of last meeting held on: 6th November 2023
- Final review of the entire SSR document
- Submission of SSR on NAAC portal

Attendance at the meeting

Date: 28th December 2023

Time: 2:00 p.m.

S.No	Member Present	Signature
1	Mr. Fazle Mobin Siddiqui	dimbur
2	Mr. Zafar Ahmed Khan	1828
3	Mrs. Samiha Baig	CANUD
4	Dr. Uzma Tasneem Sheikh	12
5	Miss Aafreen Nazhat	Mreen
6	Dr. Shazia Waheed khan	Miles Grostain
7	Miss Sara Nighat	Bhil
8	Mr. Krishna prasad Pal	alla
9	Miss Sabiha Habib Sheikh	Carr
10	Mr. Sohail Anees Iqbal	Akin A
11	Mr. Yusuf Khan	Jusuf
12	Mr. Shahabuddin Chaudhry	Market

Began by welcoming all participants and explain that this meeting is about making things better.

To confirm the minutes of last meeting

Coordinator read the minutes of previous meeting and it was confirmed unanimously.

Final review of the entire SSR document

The meeting confirmed that all required formats and templates have been used in accordance with NAAC guidelines. During one session, members were selected to cross-check information and address any inconsistencies or errors. Additionally, a separate meeting was held to ensure that each criterion is adequately covered with the relevant data and evidence.

 The IQAC emphasized that if any changes are needed, they should be implemented promptly, with the revised work to be submitted within the next five days.

Principal

IQAC Coordinator



Officiating Principal
Diamond College of
Commerce & Science



Meeting Notice

The Internal Quality Assurance Cell meeting of our institute is being conducted on Thursday, 4th January 2024 at 2:00 p.m. in the meeting room.

The institute has constituted an IQAC committee as per the NAAC guidelines.

Following is the composition of the IQAC members

S.No	Member Present	Designation
1	Mr. Fazle Mobin Siddiqui	Director
2	Mr. Zafar Ahmed Khan	Trustee ,Member
3	Mrs. Samiha Baig	Principal
4	Dr. Uzma Tasneem Sheikh	Coordinator
5	Miss Aafreen Nazhat	HOD, Dept. Of BCOM(CA)
6	Dr. Shazia Waheed khan	HOD, Dept. Of BBA
7	Miss Sara Nighat	Assistant Prof
8	Mr. Krishna prasad Pal	Assistant Prof
9	Miss Sabiha Habib Sheikh	Assistant Prof
10	Mr. Sohail Anees Iqbal	Alumni
11	Mr. Yusuf Khan	Clerk
12	Mr. Shahabuddin Chaudhry	Accountant

Agenda of the Meeting

To confirm the minutes of last meeting held on 28th December 2023

Discussion the importance of co-curricular activities to supplement classroom education highlighting NEP

Attendance at the meeting

Date: 4th January 2024

Time: 2:00 p.m.

Place: Meeting room of Diamond College

S.No	Member Present	Signature
1	Mr. Fazle Mobin Siddiqui	gmobis
2	Mr. Zafar Ahmed Khan	CAN
3	Mrs. Samiha Baig	(Down)
4	Dr. Uzma Tasneem Sheikh	R
5	Miss Aafreen Nazhat	Shazrais:
6	Dr. Shazia Waheed khan	Shazrails
7	Miss Sara Nighat	(All)
8	Mr. Krishna prasad Pal	rapa
9	Miss Sabiha Habib Sheikh	Gigalathe.
10	Mr. Sohail Anees Iqbal	gulfan.
11	Mr. Yusuf Khan	Jusub Colons
12	Mr. Shahabuddin Chaudhry	School

Agenda discussed in the meeting are as follows

S.No	Item Minutes of Meeting		
1	To confirm the minutes of last meeting Coordinator read the minutes of previous meeting and it was confirmed unanimously.		
2	Discussion the importance of co-curricular activities to supplement classroom education was highlighted. Action: Inter-departmental debate competitions, quizzes, and group discussions were organized. Outcome: Increased student participation and enthusiasm. Positive feedback on the learning outcomes was received from both students and faculty.		

Discor

Principal

IQAC Coordinator



Officiating Principal Diamond College of Commerce & Science



Meeting Notice

The Internal Quality Assurance Cell meeting of our institute is being conducted on Saturday, 3rd February 2024 at 2:00 p.m. in the meeting room.

The institute has constituted an IQAC committee as per the NAAC guidelines.

Following is the composition of the IQAC members

S.No	Member Present	Designation
1	Mr. Fazle Mobin Siddiqui	Director
2	Mr. Zafar Ahmed Khan	Trustee ,Member
3	Mrs. Samiha Baig	Principal
4	Dr. Uzma Tasneem Sheikh	Coordinator
5	Miss Aafreen Nazhat	HOD, Dept. Of BCOM(CA)
6	Dr. Shazia Waheed khan	HOD, Dept. Of BBA
7	Miss Sara Nighat	Assistant Prof
8	Mr. Krishna prasad Pal	Assistant Prof
9	Miss Sabiha Habib Sheikh	Assistant Prof
10	Mr. Sohail Anees Iqbal	Alumni
11	Mr. Yusuf Khan	Clerk
12	Mr. Shahabuddin Chaudhry	Accountant

Agenda of the Meeting

- To confirm the minutes of last meeting held on 4th January 2024
- Discussion on Field Trips and Industry Visits along with Budget proposal

Attendance at the meeting

Date: 3rd February 2024

Time: 2:00 p.m.

S.No	Member Present	Signature
1	Mr. Fazle Mobin Siddiqui	mobin
2	Mr. Zafar Ahmed Khan	8
3	Mrs. Samiha Baig	Jama,
4	Dr. Uzma Tasneem Sheikh	N.
5	Miss Aafreen Nazhat	Three
6	Dr. Shazia Waheed khan	Shoeta. K.
7	Miss Sara Nighat	Blad
8	Mr. Krishna prasad Pal	with
9	Miss Sabiha Habib Sheikh	1
10	Mr. Sohail Anees Iqbal	Q hin
11	Mr. Yusuf Khan	G. Omyon
12	Mr. Shahabuddin Chaudhry	1 audyr

S.No	Item Minutes of Meeting		
1	To confirm the minutes of last meeting Coordinator read the minutes of previous meeting and it was confirmed unanimously.		
2	 Discussion on finalizing plans for upcoming field trips and industry visits, and to ensure these activities align with the academic curriculum. 		
	 Action: Budget proposals for field trips and industry visits were submitted and approved. 		
	 Outcome: All activities were conducted within the approved budget, with detailed financial reports submitted post-visit 		

Omobin Director

Principal

IQAC Coordinator



Officiating Principal Diamond College of Commerce & Science



Meeting Notice

The Internal Quality Assurance Cell meeting of our institute is being conducted on Saturday, 6th April 2024 at 2:00 p.m. in the meeting room.

The institute has constituted an IQAC committee as per the NAAC guidelines.

Following is the composition of the IQAC members

S.No	Member Present	Designation
1	Mr. Fazle Mobin Siddiqui	Director
2	Mr. Zafar Ahmed Khan	Trustee ,Member
3	Mrs. Samiha Baig	Principal
4	Dr. Uzma Tasneem Sheikh	Coordinator
5	Miss Aafreen Nazhat	HOD, Dept. Of BCOM(CA)
6	Dr. Shazia Waheed khan	HOD, Dept. Of BBA
7	Miss Sara Nighat	Assistant Prof
8	Mr. Krishna prasad Pal	Assistant Prof
9	Miss Sabiha Habib Sheikh	Assistant Prof
10	Mr. Sohail Anees Iqbal	Alumni
11	Mr. Yusuf Khan	Clerk
12	Mr. Shahabuddin Chaudhry	Accountant

Agenda of the Meeting

- To confirm the minutes of last meeting held on 3rd February 2024
- Discussion on inviting alumni and parents for interaction during the NAAC Peer Team visit.
- Planning the logistics and preparation for the event.

Attendance at the meeting

Date: 6th April 2024

Time: 2:00 p.m.

Place: Meeting room of Diamond College

S.No	Member Present	Signature
1	Mr. Fazle Mobin Siddiqui	mobin
2	Mr. Zafar Ahmed Khan	The sh
3	Mrs. Samiha Baig	Control
4	Dr. Uzma Tasneem Sheikh	92
5	Miss Aafreen Nazhat	VI. reun
6	Dr. Shazia Waheed khan	Greetak:
7	Miss Sara Nighat	Cold
8	Mr. Krishna prasad Pal	or to
9	Miss Sabiha Habib Sheikh	Carr
10	Mr. Sohail Anees Iqbal	Alwin .
11	Mr. Yusuf Khan	Jusus
12	Mr. Shahabuddin Chaudhry	Clyman

Agenda discussed in the meeting are as follows

S.No	Item Minutes of Meeting
1	To confirm the minutes of last meeting
	Coordinator read the minutes of previous meeting and it was confirmed unanimously.
2	Discussion on inviting alumni and parents for interaction during the NAAC Peer Team visit.
	Action: The administration team will draft and send formal invitations to the selected alumni and parents
3	Planning the logistics and preparation for the event.
	Action: The event coordination team will handle seating, refreshments, and the flow of the event

Director

Principal

IQAC Coordinator



Officiating Principal Diamond College of Commerce & Science



Meeting Notice

The Internal Quality Assurance Cell meeting of our institute is being conducted on Saturday, 20th April 2024 at 10:00 a.m. in the meeting room.

The institute has constituted an IQAC committee as per the NAAC guidelines.

Following is the composition of the IQAC members

S.No	Member Present	Designation
1	Mr. Fazle Mobin Siddiqui	Director
2	Mr. Zafar Ahmed Khan	Trustee ,Member
3	Mrs. Samiha Baig	Principal
4	Dr. Uzma Tasneem Sheikh	Coordinator
5	Miss Aafreen Nazhat	HOD, Dept. Of BCOM(CA)
6	Dr. Shazia Waheed khan	HOD, Dept. Of BBA
7	Miss Sara Nighat	Assistant Prof
8	Mr. Krishna prasad Pal	Assistant Prof
9	Miss Sabiha Habib Sheikh	Assistant Prof
10	Mr. Sohail Anees Iqbal	Alumni
11	Mr. Yusuf Khan	Clerk
12	Mr. Shahabuddin Chaudhry	Accountant

Agenda of the Meeting

- To confirm the minutes of last meeting held on 6th April 2024
- Review of the mock PPT presentation for the upcoming NAAC Peer Team visit.
- · Feedback and suggestions for improvement of the presentation content and delivery.

Attendance at the meeting

Date: 20th April 2024

Time: 2:00 p.m.

Place: Meeting room of Diamond College

S.No	Member Present	Signature
1	Mr. Fazle Mobin Siddiqui	amobus
2	Mr. Zafar Ahmed Khan	A Service of the serv
3	Mrs. Samiha Baig	OKANO .
4	Dr. Uzma Tasneem Sheikh	The state of the s
5	Miss Aafreen Nazhat	Hrean Grazia. Ku
6	Dr. Shazia Waheed khan	Grazia. Ku
7	Miss Sara Nighat	Bloom
8	Mr. Krishna Prasad Pal	2467
9	Miss Sabiha Habib Sheikh	Kar
10	Mr. Sohail Anees Iqbal	المنواع المناوع
11	Mr. Yusuf Khan	G. Carley
12	Mr. Shahabuddin Chaudhry	5. Carling

Agenda discussed in the meeting are as follows

S.No	Item Minutes of Meeting	
1	To confirm the minutes of last meeting	
	Coordinator read the minutes of previous meeting and it was confirmed unanimously.	
2	Review of the mock PPT presentation for the upcoming NAAC Peer Team visit.	
	Action Taken: The PowerPoint structure was revised to ensure smooth transitions between sections. A summary slide was added at the end of each section to recap key points.	
	Outcome: The revision of the PowerPoint structure and the addition of summary slides contributed to a more organized, effective, and impactful presentation.	
3	 Planning the logistics and preparation for the event. Action Taken: The event coordination team will handle seating, refreshments, and the flow of the event. 	
	Outcome: the event coordination team's effective handling of seating, refreshments, and the flow of the event contributed to a positive atmosphere and ensured that the NAAC Peer Team visit was productive and well-received.	

Director

Principal

IQAC Coordinator



Officiating Principal
Diamond College of
Commerce & Science